

# Register Of Members' Disclosable Pecuniary Interests

Please note that there is a legal requirement for the register of members' interests to be maintained, kept updated and published on the Council's Website.

**Members are required to register their disclosable pecuniary interests which is defined as something that is:**

- Specified in No's 1 – 7 of the table below and
- Is the Member's Interest or an interest of the following 'relevant person'
- The member's spouse or civil partner
- A person with whom the member is living as husband and wife or as civil partners and the member is aware that the other person has the interest.

Members must give a description of the nature of the disclosable pecuniary interest and state whether it is their interest or an interest of a 'relevant person' (as described above) providing the name of the other person and the nature of their relationship to the member.

When completing the form, if members have any queries, they should consult the guidance notes attached or contact the Monitoring Officer.

**Name: (block capitals)** \_\_\_\_\_

**Member of** \_\_\_\_\_  
**(Town/Parish/District Council)**

**Set out below are my disclosable pecuniary interests, which I am required to declare under the Localism Act 2011 and the Council's Code of Conduct and I have put "non" where I have no such interests. Please do not leave any sections blank).**

	Member	Relevant Person (full name and relationship)
<b>Employment</b>  Your employment, office, trade, profession or vocation carried out for profit or gain. Please give full name of employment organization and full job title. This includes any directorship or trustee appointments for which you receive payment.		
<b>Voluntary Work</b>  Please give details of any organisation/group you work for and or regularly help on a voluntary basis and the nature of this role.		

<p><b>Sponsorship</b></p> <p>Any payment or provision of any other Financial benefit (other than from your authority) made or provided within the last 12 months in respect of any expenses incurred in carrying out your duties as a member or towards member election expenses including any payment or financial benefit from a trade union.</p>		
<p><b>Contracts</b></p> <p>Any contract between you/relevant person and your authority including any contracts made between a body in which you/relevant person has a beneficial interest and which has not been fully discharged.</p>		
<p><b>Land/Property</b></p> <p>Any interest (beneficial or otherwise) in land within your Authority's area including your home if applicable.</p> <p>Please give full address of any property you own or rent for home or business purposes.</p>		
<p><b>Licenses</b></p> <p>Any license (alone or jointly with others) for a month or longer to occupy land in your Authority's area.</p>		
<p><b>Corporate Tenancies</b></p> <p>Any tenancy where to your knowledge, the landlord is your authority, and the tenant is a body in which you or your relevant person has a beneficial interest.</p>		

<p><b>Securities</b></p> <p>Any beneficial interest in securities of a body where that body, to your knowledge, has a place of business or land in your Authority's area and either:-</p> <p>(i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or</p> <p>(ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you/relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.</p>		
<p><b>Other Council Appointments</b></p> <p>Please indicate whether you hold office as a Parish/Town/District/County Councillor other than the substantive Role given at the start of this form.</p> <p>e.g. If you are a WDC District Councillor but also hold a role at County Council</p>		
<p><b>Any other interest that you would like to disclose</b></p>		

**This completed form should be returned to Kim Paul, at Wychavon District Council, Civic Centre, Queen Elizabeth Drive, Pershore, Worcs, WR10 1PT**  
**email: [kim.paul@wychavon.gov.uk](mailto:kim.paul@wychavon.gov.uk)**

### **Declaration**

I recognize that it is a Breach of the Localism Act 2011, the Member Code of Conduct and it may be a criminal offence to:-

- (1) omit information that ought to be given in this notice;
- (2) Provide information that is materially false or misleading;
- (3) Fail to give further notices, in order to bring up to date, information given in this notice after my re-election or reappointment or to fail to declare a disclosable pecuniary interest that I acquire after the date of this notice and have to declare under the provisions of s.31 (2) Localism Act 2011;
- (4) Fail to provide written notification to the authority's Monitoring Officer of any change in my interests contained in this notice within 28 days of my becoming aware of such change of circumstances.

### **Councillor**

Signed:\_\_\_\_\_

Dated:\_\_\_\_\_

### **Monitoring Officer**

Signed:\_\_\_\_\_

Dated:\_\_\_\_\_

## **Guidance Notes on the Registration of Interests**

### **1. Employment or business**

A short description of any job or business carried out by you including any trade, profession or vocation including the name of your employer. You are required to declare any employment or business even if it is not within the Council's area. You are not required to declare what income you receive.

### **2. Sponsorship**

The name of any person or body (except a local authority) who has helped you with expenses associated with your election or your duties as a Member. Sponsorship includes another person paying expenses which you would otherwise have to pay. Any payments and statutory allowances received from a local authority do not need to be declared.

### **3. Contracts with the Council**

Brief descriptions of the nature and length of any contracts for goods, services or works which you have with the Council, either directly or as a partner in a firm that has such a contract or as a paid director of a company which has such a contract or other body, under which the authority is the provider or the recipient of goods, works or services, or if the contract is with a body which you have declared under the heading "Interests in companies and shares". This includes contracts with the Council even if the works, goods or services are for third parties, e.g. a voluntary organisation. Only contracts which have not been fully discharged need to be notified.

### **4. Land**

Details, e.g. address of any land, or buildings in the area of the Council in which you have a beneficial interest (freehold or leasehold or a short tenancy), either of your own, or jointly with one or more other people. You have a beneficial interest in land if, for example, you own, you rent, you are entitled to the proceeds of, or you may, under a trust, become entitled to the proceeds of that land. This includes your home address if you own, lease or rent it. Excluded is land where you are a trustee for other people or where you are an executor or administrator of the estate of someone who has died and have no interest in the estate.

If you own land outside the area of the Council you do not have to declare it but if you receive an income from the land then in the 'Employment section' the property letting business should be declared, but it is not necessary to state where the property is.

"Land" for this purpose includes houses, buildings, and the interest of a mortgagee. It excludes drainage rights, rights of way, and other rights which do not entitle you (whether alone or jointly with others) to occupy the land or to draw income from it.

The requirement to register the interest of a mortgagee does not mean that if you have a mortgage on your house you have to declare it. Mortgagee' is the person who lends money to another on the security of a mortgage. If you are a mortgagee, you need to give the address or description of the relevant property, not the fact of the mortgage, or the name of the borrower.

The information required is the address of the land or (where, for example, it is land without any buildings on it) a brief description good enough to identify the location, If necessary please attach a map showing the location of the land or list the Ordnance Survey field numbers which apply.

## **5. Licenses**

Any licenses that you have either on your own or jointly with others, or any permission that you have to occupy land (for example, as an allotment or for fishing or shooting) where the license, or permission, will last for a month or longer.

The information required is the address of the land or (where, for example, it is land without any buildings on it) a brief description good enough to identify the location. If necessary please attach a map showing the location of the land or list the Ordnance Survey field numbers which apply.

## **6. Corporate Tenancies**

The address of any land or buildings rented from the Council by you or a body in which you have a beneficial interest.

The information required is the address of the land or where, for example, it is land without any buildings on it, a brief description good enough to identify the location. If necessary please attach a map showing the location of the land or list the Ordnance Survey field numbers which apply.

## **7. Securities**

Securities means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description other than money deposited with a building society/bank. The name of any person or other body who has a place of business or land in the Parish Council's area and in whom you have a beneficial interest in a class of securities of that person or body that exceeds the nominal value of £25,000 or one hundredth of the total issued share capital (whichever is the lower), e.g. if the company has 100 £1 shares and you have one share you need to declare the interest. The value of shares is the face value (the value recorded on the share certificate) not the current market value. For example, you bought 10,000 £1.50 shares (face value) in 1999. The market value at that time was £3.00 each, so the total paid was £30,000, but the shares are now worth £45,000. The nominal value of the shares would be £15,000 (10,000 x £1.50). Therefore, you would not be obliged to enter the shares in the register of interests, even though the current market value of the shares is £45,000. It is not necessary to declare the size or nature of the holding, simply the name of the company or other body. You have a beneficial interest in a type of share if, for example, you own, you are entitled to the proceeds of, or you may, through a trust or will, become entitled to the proceeds of that type of share. You do not need to register any such interest that you have as trustee. If you know the companies in which your PEP, ISA or pension fund has invested and:

- those companies have a place of business or land in the Council's area; and
- your beneficial interest in the investment is greater than the

levels indicated above,

then you need to register that interest. You are only required to register interests which are known to you. The Code does not require you to investigate the investment portfolio of any PEP, ISA or pension scheme to which you may belong.

### **Sensitive Information**

If you consider that the availability for inspection by the public of information relating to any of your interests creates, or is likely to create, a serious risk that you or a person who lives with you may be subjected to violence or intimidation, you may apply to the Monitoring Officer for permission not to include that sensitive information on the Register of Members' Interests. This would apply if you are employed in an area of sensitive employment, such as certain types of scientific research. If the Monitoring Officer agrees that the information is sensitive information there is no need to include the sensitive information on the register of interests, although the existence of an interest, but not the details of the sensitive information, must still be declared at meetings if business relating to or affecting the interest is being considered at the meeting. If you think that some of your information is sensitive please write to the Monitoring Officer.